

Erasmus group meeting

Thursday 9<sup>th</sup> November 2023

Location: Poland

<b>Present:</b>	Ireland: Shane, Sarah, Eilish
	Spain: Marta, Reyes, Eva
	Italy: Sabrina, Paola, Nadia

Minutes:

Shane welcomed everybody to the meeting & thanked Poland for their hospitality.

Eilish conducted a training module on how to use the recorder and on how to record a podcast.

Things to note from the training:

- Important to set date and time on the recorder
- Always record in a quiet, tidy area
- Get the interview onto laptop immediately
- Never interview someone without their consent
- Always do your research first

Erasmus group meeting  
Friday 10<sup>th</sup> November 2023  
Location: Poland

<b>Present:</b>	Ireland: Shane, Sarah, Eilish
	Spain: Marta, Reyes, Eva
	Italy: Sabrina, Paola, Nadia

Minutes:

- Important to introduce podcasting to teachers and bring back skills of podcasting to our schools, to both staff and children
- The recorder, we will only learn by using it
- First podcast to be completed by end of Jan
- Use websites *wetransfer* and *audacity*
- Keep it simple for the first one

Erasmus group meeting  
Wednesday 28<sup>th</sup> February 2024  
Location: Ireland

<b>Present:</b>	Poland: Ewelina, Monika, Anna
	Spain: Fran, Alicia, Miriam
	Italy: Sabrina, Paola, Nadia

**Minutes:**

Shane welcomed everybody to Northampton NS & thanked everyone for coming to Ireland.

Róisín conducted a training module on how to use the podsol website and gave everyone the login details for podsoler.com

Podcasts can be recorded in each country's own language and uploaded to the website.

The Teacher Training tab - put up any notes from training modules in each of the countries.

For the next podcast the children can do the interviewing and the theme is "5 best things in your area."

Next meeting will be in Spain.

**Erasmus zoom meeting**  
**Wednesday 24<sup>th</sup> April 2024**  
**Location: Ireland**

<b>Present:</b>	Poland: Ewelina
	Spain: Noelia
	Italy: Sabrina

**Minutes:**

Shane welcomed everybody.

Recordings to be completed by next Wednesday 1<sup>st</sup> May; Eilish will edit them; theme is ***5 best things in your area***

***Interim report:*** this will include - trip to Poland, trip to Ireland, 6 training activities.

Reminder to upload any items relating to the project to the podsol website.

Each country need to look at the etwinning website.

Ensure your own school website has the Erasmus & EU logo.

When in Spain, the children can interview the teachers from the various countries.

Róisín will email the login details for podsol website to Noelia, and also put it into whatsapp group.